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Durham Continuum of Care 2019 Scorecard: New Projects

This scorecard will be used by the Durham Continuum of Care (CoC) to score and rank applications for new project funding in the 2019 CoC Homeless Grants Competition. The scorecard also may be used by applicants to do an internal assessment of the strength of their project application(s).

The calculations & scores of new project applications on this Scorecard which are approved by the Citizens Advisory Committee, the Durham CoC's Community Ratings Panel, are deemed the official CoC calculations and scores. The project rankings approved by the Homeless Services Advisory Committee (HSAC) are the Durham CoC's official project rankings for the 2019 CoC Homeless Grants Competition.

At its April 24, 2019 meeting, the Homeless Services Advisory Committee, the Durham CoC Board, adopted the following priorities for the 2019 HUD Continuum of Care Homeless Grants Competition:

1. Permanent Supportive Housing (PSH) for Chronically Homeless Persons should be the priority for any "Permanent Housing Bonus" available in the 2019 Continuum of Care (CoC) Homeless Grants Competition. (Per HUD requirements, this bonus can only be used for Permanent Supportive Housing or Rapid Rehousing.)
2. Any new project(s) applying for a Domestic Violence Bonus in the 2019 CoC Homeless Grants Competition will only be ranked ahead of projects applying for PSH for Chronically Homeless Persons if the project's score on the 2019 CoC New Project Scoring Tool is greater than the score of the PSH for Chronically Homeless Persons project.

This tool is intended to objectively evaluate CoC permanent housing project applications seeking new project funding. Project scores on this tool will be used to rank projects for CoC funding recommendations in comparison to other new project applications. New Project Applications will be ranked with other CoC Project Applications in accordance with the policy and procedures of the "Monitoring, Evaluation, and Ranking Policy for CoC Funding Requests."

This completed Scorecard is (check one): A Self-Evaluation An Evaluation by Another Reviewer

Project Name: _____ Sponsor Name: _____

Project Type: Permanent Supportive Housing (PSH) Rapid Rehousing (RRH)

I. Organizational Capacity: 8 Points		
	Possible Score	Project Score
1. Does the applicant have experience working with homeless persons and the project's target population? (E-snaps app 2B, entire section)	Extensive exp.=2 pts Some exp=1 pt Limited exp or no exp=0 pts	
2. Does the applicant have experience in leveraging other Federal, State, local, and private sector funds? (E-Snaps 2B, 2)	Extensive exp.=2 pts Some exp=1 pt Limited exp no exp=0 pts	
3. Does the applicant's description of the basic organizational and management structure include "evidence of internal and external	Strong description & evidence & financial system=2 pts	

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coordination and an adequate financial system"? (E-snaps 2B, 3)	Adequate evidence & financial system=1 pt Poor description, evidence &/or financial system =0 pt	
4. Does the applicant have experience in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations? (E-snaps 2B, 1)	Extensive exp.=2 pts Some exp=1 pts Limited exp or no exp=0 pts	
Sectional Score Total	8	
Comments for This Section-Optional		
II. Project Description: 50 points		
5. Is the project a Permanent Supportive Housing Project for chronically homeless people or a project applying for Domestic Violence Bonus funds?	Yes= 10 points No=0 points	
6. Does the application's Project Description (E-snaps, 3B, 1) provide evidence that the project will utilize a Housing First approach?	Yes=2 pts No=0 pts	
7. Does the E-snaps application: a. Demonstrate understanding of the needs of the clients to be served, and, b. Demonstrate that the housing being proposed fits the needs of the clients to be served?	Yes=2 pts No=0 pts	
8. Does the project ensure that participants are not screened out based on the following items? (eSNAPS application) ___ Having little or no income ___ Active or history of substance abuse ___ Having a criminal record with exceptions for state-mandated restrictions ___ History of domestic violence	Four items checked = 8 points Three items checked = 6 points Two items checked = 4 points One item checked = 2 points	
9. Does the project ensure that participants are not terminated from the program for the following reasons? (eSNAPS application) ___ Failure to participate in supportive services ___ Failure to make progress on a service plan ___ Loss of income or failure to improve income ___ Any other activity not covered in a typical lease agreement	Four items checked = 8 points Three items checked = 6 points Two items checked = 4 points One item checked = 2 points	
10. Does the application demonstrate that the type and scale of supportive services, regardless of funding sources, will meet the needs of the clients to be served? (E-snaps, 4A)	Yes=2 pts No=0 pts	
11. Does the Project Description clearly describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to clients' needs? (4A, 2)	Yes=2 pts No=0 pts	
12. Does the application clearly describe how clients will be assisted to	Yes=2 pts No=0 pts	

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increase employment and/or income and to maximize their ability to live independently? (4A, 3)		
13. Does the project's Outreach & Engagement Plan (5C) adequately describe coordination with existing providers and programs and participation in Durham's Coordinated Entry System?	Yes=2 pts No=0 pts	
14. Does the agency or any collaborative partners have the capacity to provide the services that will be needed? (Esnaps, 4A)	Yes=2 pts No=0 pts	
15. Do services adequately and appropriately meet anticipated service needs, e.g. behavioral health needs, case management, transportation, etc.? (Esnaps, 4A)	Yes=2 pts No=0 pts	
16. Will the project include transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs? (E-snaps, 4A, 5a)	Yes=2 pts No=0 pts	
17. Will the project include regular follow-ups with participants to ensure that mainstream benefits are received and renewed? (E-snaps, 4A, 5c)	Yes=2 pts No=0 pts	
18. Is a Certification of having read the CoC Interim Rule, the 2019 General NOFA, and the 2019 Continuum of CARE NOFA attached and correctly signed and addressed to the HSAC/CoC Chairperson?	Yes=2 pts No=0 pts	
19. Will the project ensure that project participants have access to SSI/SSDI technical assistance (SOAR)?	Yes=2 pts No=0 pts	
Sectional Score Total	50	

Comments for This Section-Optional

III. Budget, Cost Effectiveness & Match: 14 Points

Budget	Possible Score	Project Score
20. Is the Rental Assistance or Leasing Budget Detail complete and accurate (6E)?	Yes=2 No=0 pts	
21. Do operating and/or supportive services budgets contain accurate quantity descriptions?	Yes=2 No=0 pts	
22. Are operating and supportive services budgets complete and accurate and do leasing and rental assistance budgets reflect correct FMRs for the area?	Yes=2 pts No=0 pts	
23. Does the budget meet minimum match requirements for all components, except leasing (supportive services, operations, HMIS, and rental assistance = 25% match)?	Yes=2 pts No=0 pts	
24. Is the letter confirming the availability of the correct amount of matching funds uploaded to ZoomGrants.com and correctly addressed to the HUD Secretary?	Yes=2 pts No=0 pts	
25. Is the project cost effective? Does the projected cost per household served fall within ±10% of the "average cost per bed" for similar 2019 renewal projects (without matching funds)? "Average cost per bed" is calculated as follows for existing Rapid Rehousing, Tenant-	Yes=4 pts No=0 pts	

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based Rent Assistance Permanent Supportive Housing, and Project-based Permanent Supportive Housing projects on the 2019 Grants Inventory Worksheet associated with the 2019 CoC Grants Competition: Rapid Rehousing: \$12,443 TBRA PSH: \$10,249 PB PSH: \$2970			
Sectional Score Total		14	
Comments for This Section – Optional			
IV. CoC & HUD Priorities: 28 Points			
Housing	Possible Score		Project Score
26. What percentage of the project's beds is dedicated for chronically homeless people? (Projects applying for the Domestic Violence Bonus receive full credit.)	85-100%=8 pts 70-84%=6 pts 50-74%=4 pts <50%=0 pts		
27. Total housing activities budget [acquisition, rehab, construction, & leasing or rental assistance]:			
28. Total supportive services budget:			
29. Administrative costs:			
30. Total budget request			
31. Percentage of total budget minus administrative costs devoted to housing activities [housing activities/(total request-admin costs) x 100] (Q19/Q22-Q2)*100=			
	Possible Score		Project Score
Less than 35%	0 pts		
Between 36 and 54.9%	8 pts		
Between 55 and 74.9%	11 pts		
Between 75 and 84.5%	14 pts		
Between 85 and 94.9%	17 pts		
Between 95 and 100%	20 pts		
Sectional Score Total	28		
Comments for This Section-Optional			

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Score Summary		
	Possible Score	Project Score
I. Organizational Capacity	8	
II. Project Description	50	
III. Budget, Leverage & Match	14	
IV. CoC & HUD Priorities	28	
TOTAL SCORE	100	
Bonus Points: Did the project submit a completed copy of this Scorecard as a Self-Evaluation	3	
Total Points = Percentage Score (=Total Points/100)	103	
Additional Comments-Optional		