

PERMANENT HOUSING RENEWALS

Project Name _____
2019 Durham CoC Project Evaluation Tool
HUD Continuum of Care Homeless Assistance Grant

Instructions

This instrument will be used by the Durham Continuum of Care (CoC) to evaluate the performance of Permanent Housing Projects in preparation for the 2019 Continuum of Care Homeless Grants Competition.

Completion of this tool is required for all renewing project applications, except the Durham Homeless Management Information System (HMIS) grant and projects that did not begin implementation until after April 30, 2017. **The calculations & scores approved by the Citizens Advisory Committee, which serves as the Durham CoC's Community Ratings Panel, are deemed the official CoC calculations and scores. The project rankings approved by the Homeless Services Advisory Committee (HSAC) are the Durham CoC's official project rankings for the 2019 CoC Homeless Grants Competition.**

This tool is intended to objectively evaluate CoC permanent housing projects seeking renewal project funding based on the project's performance and to encourage all CoC-funded organizations to implement projects that effectively and rapidly rehouse people experiencing homelessness. Except as noted, the CoC Annual Performance Report (CoC-APR) in the HMIS will be used to measure project performance. Project scores on this tool will be used to rank projects for CoC funding recommendations. Projects seeking renewal funding that did not begin implementation until after June 30, 2017 will be ranked for the 2019 CoC Homeless Grants Competition according to the procedures found in the CoC's "Monitoring, Evaluation, & Ranking Policy for CoC Funding Requests."

Instructions on how to perform the calculations are given throughout the tool.

Conducting calculations

In many of the questions, one will identify a numerator and a denominator. The numerator is divided by the denominator and then multiplied by 100 to arrive at the percentage. Any calculations that result in decimal points .5 and over are rounded up to the next whole number. Calculations that result in decimal points less than .5 are rounded down to the previous whole number.

Example:

Numerator = 5 Denominator = 8 $(5 \div 8) \times 100 = 62.5\%$ Rounded = 63%

Component #1: Performance Measures

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score
<p>Question 1: Length of Project Participation Before Housing Move-In (Rapid Rehousing Projects Only)</p> <p>Rapid Rehousing projects are scored on the percentage of clients who move into housing within 30 days of project entry.</p>	<p>“CoC APR 2018” Table 22c and Table 5a</p>	<p>Number of participants whose length of time between RRH project start date and housing move in was 30 days or less (APR 22c)</p>	<p>Total number of project participants (APR 5a)</p>	<p>___ %</p>	<ul style="list-style-type: none"> • ≥50%=20 pts • 40%-49%=16 pts • 30%-39%=12 pts • 20%-29%=8 pts • 10%-19%=4 pts • <10%=0 pts • (PSH= NA) 	
<p>Question 2a: Exits to Permanent Housing (PSH)</p> <p>Permanent Supportive Housing (PSH) projects are scored on the percentage of participants who move to or remain in PH. (Deaths are excluded from this calculations)</p>	<p>“CoC APR 2018” Tables 23a, 23b, and Table 5a</p>	<p>Total # of Permanent Hsg Destinations in 23a + Total # of Perm. Hsg Destinations in 23b + Total Number of Stayers</p>	<p>Total # of Project Participants (Table 5a #1)</p>	<p>___ % who moved to or remained in PH</p>	<ul style="list-style-type: none"> • 85%-100%=20 pts • 75%-84%=16 pts • 65%-74%=12 pts • 55%-64%=8 pts • 50%-54%=4 pts • <50% = 0 pts (RRH = NA) 	
<p>Question 2b: Exits to Permanent Housing (RRH)</p> <p>For Rapid Rehousing projects, projects are scored on the percentage of leavers who move to PH.</p>	<p>“CoC APR 2018” Tables 23a, 23b, and Table 5a</p>	<p>Total # of Permanent Hsg Destinations in 23a + Total # of Perm. Hsg Destinations in 23b</p>	<p>Total Number of Leavers from the Project (Table 5a, #5)</p>	<p>___% who moved to PH (RRH)</p>	<ul style="list-style-type: none"> • 95%-100%=20 pts • 85%-94%=16 pts • 75%-84%=12 pts • 65%-74%=8 pts • 55%-64%=4 pts • <55% = 0 pts (PSH=NA) 	
<p>Question 3a: Employment (Earned Income) (PSH)</p> <p>Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit (Deaths and stayers not yet required to have an Annual Assessment are excluded from calculations.)</p>	<p>“CoC APR 2018” Table 19a3</p>	<p>Table 19a3, column title=“Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit,” first row</p>	<p>Table 19a3, column title=“Total Adults (including those with No Income),” first row</p>	<p>___%</p>	<ul style="list-style-type: none"> • ≥20%= 20 pts • 15%-19%=16 pts • 10%-14%=12 pts • 5%-9%=8 pts • <5%=0 pts • (RRH=NA) 	

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score
<p>Question 3b: Employment (Earned Income) (RRH) Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit (Deaths and stayers not yet required to have an Annual Assessment are excluded from calculations.)</p>	<p>“CoC APR 2018” Table 19a3</p>	<p>Table 19a3, column title=“Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit,” first row</p>	<p>Table 19a3, column title=“Total Adults (including those with No Income),” first row</p>	<p>____%</p>	<ul style="list-style-type: none"> • ≥90%=20 pts • 80%-89%=16 pts • 70%-79%=12 pts • 60%-69%=8 pts • 50%-59%=4 pts • <50%=0 pts • (PSH = NA) 	
<p>Question 4a. Total Income (PSH) Performance Measure: Adults who maintained or increased their total income as of the end of the operating year or program exit. (Deaths & stayers not yet required to have an Annual Assessment are excluded from calculations)</p>	<p>“CoC APR 2018” Table 19a3</p>	<p>Table 19a3, column title=“Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit,” (5th row)</p>	<p>Table 19a3, column title=“Total Adults (including those with No Income)” (5th row)</p>	<p>____ %</p>	<ul style="list-style-type: none"> • ≥75%=20 pts • 70%-74% = 16 pts • 65%-69% = 12 pts • 60%-64% = 8 pts • 50%=59% = 4 pts • <50% = 0 pts • (RRH = NA) 	
<p>Question 4b. Total Income (RRH) Performance Measure: Adults who maintained or increased their total income as of the end of the operating year or program exit. (Deaths & stayers not yet required to have an Annual Assessment are excluded from calculations)</p>	<p>“CoC APR 2018” Table 19a3</p>	<p>Table 19a3, column title=“Performance Measure: Adults who Gained or Increased Income from Start to Annual Assessment/Exit,” (5th row)</p>	<p>Table 19a3, column title=“Total Adults (including those with No Income)” (5th row)</p>	<p>____ %</p>	<ul style="list-style-type: none"> • ≥90%=20 pts • 85%-89% = 16 pts • 80%-84% = 12 pts • 75%-79% = 8 pts • 70%-74% = 4 pts • <70% = 0 pts • (PSH= NA) 	
<p>Question 5a: Non-cash Benefit Sources (PSH) Percentage of adult participants who had a “non-cash (mainstream) benefit” during the period</p>	<p>“CoC APR 2018” Tables 20b and 5a</p>	<p># of Adults Stayers with “1+ Source(s)” in column titled “Benefit at Latest Annual Assessment for Stayers” plus # of Leavers with “1+Source(s) in column titled “Benefit at Exit for Leavers</p>	<p>Total Number of Adult Persons Served (Table 5a 2)</p>	<p>____ %</p>	<ul style="list-style-type: none"> • ≥75%=20 pts • 65%-74%=16 pts • 55%-64%=12 pts • 45%-54%=8 pts • 35%-44%=4 pts • <35%=0 pts • (RRH=NA) 	

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score
<p>Question 5b: Non-cash Benefit Sources (RRH)</p> <p>Percentage of adult participants who had a “non-cash (mainstream) benefit” at project exit</p>	“CoC APR 2018” Table 20b	# of Leavers w “1+ Source(s)” at Exit (Table 20b, 3 rd Column	Total Number of Adult Leavers (Table 20b, 3 rd column)	____ %	<ul style="list-style-type: none"> • ≥90%=20 pts • 85%-94%=16 pts • 75%-84%=12 pts • 65%-74%=8 pts • 55%-64%=4 pts • <55%=0 pts • (PSH=NA) 	
<p>Question 6: Health Insurance Coverage</p> <p>Percentage of participants who had health insurance at exit (for leavers) or at annual assessment (for stayers) (Deceased persons and stayers not required to have annual assessment are not included in this calculation.)</p>	“CoC APR 2018” Tables 21 and 5a	Stayers with 1 or more than 1 “source of health insurance” plus Leavers with 1 or more than 1 “source of health insurance”	Total Number of Persons Served (Table 5a2)-“Number of stayers not yet required to have an annual assessment” (Table 21)		<ul style="list-style-type: none"> • 90%-100%=20 pts • 80%-89% =16 pts • 70%-79% =12 pts • 60%-69% =8 pts • 50%-59% =4 pts • <50% = 0 pts 	
Sectional Score: Questions 1-6		NA	NA	NA	RRH: 120 points possible PSH: 100 points possible	

Component #2: Serving High Need or Vulnerable Populations

Permanent Housing projects are scored on the percentage of participants who had zero income at entry, had more than one disability type, and who entered the project from a place not meant for human habitation, i.e. participants had been unsheltered.

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
<p>Question 7: “Client Cash Income”</p> <p>Percentage of adult participants with zero income at entry</p>	“CoC APR 2018” Tables 18 and 5a	“Adults with No Income” in column “Number of adults at start” (Table 18)	Total number of Adult Participants (Table 5a row 2)		<ul style="list-style-type: none"> • ≥50%=20 pts • 40%-49%=10 pts • 30%-39%=5 pts • 20%-29%=2 pts • 10%-19%=1 pts • <10%=0 pts 	

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
<p>Question 8a: “Number of Conditions at Start” (PSH)</p> <p>Percentage of adult participants with one or more disability condition. (Table 13a2 does not distinguish between “adults with a condition” and “children with a condition.” Therefore, persons with a “condition” in the column “with children & adults” are assumed to be an “adult with a condition,” though a small number of the “conditions” may actually be in children.)</p>	<p>“CoC APR 2018” Tables 13a2 and 5a</p>	<p>Number of persons with 1, 2 or 3+ “conditions” at project entry (Table 13a2)</p>	<p>Total Number of Adult Participants (Table 5a row 2)</p>		<ul style="list-style-type: none"> • ≥90%=10 pts • 80%-89%=8 pts • 70%-79%= 6 pts • 60%-69%=4 pts • 50%-59%=2 pts • <50%=0 pts • (RRH=NA) 	
<p>Question 8b: “Number of Conditions at Start” (RRH)</p> <p>Percentage of adult participants with one or more disability condition. (Table 13a2 does not distinguish between “adults with a condition” and “children with a condition.” Therefore, persons with a “condition” in the column “with children & adults” are assumed to be an “adult with a condition,” though a small number of the “conditions” may actually be in children.)</p>	<p>“CoC APR 2018” Tables 13a2 and 5a</p>	<p>Number of persons with 1, 2 or 3+ “conditions” at project entry (Table 13a2)</p>	<p>Total Number of Adult Participants (Table 5a row 2)</p>		<ul style="list-style-type: none"> • ≥40%=10 pts • 30%-39%=8 pts • 20%-29%=6 pts • 10%-19%=4 pts • 5%-9%=2 pts • <5%=0 pts • (PSH=NA) 	
<p>Question 9a: “Living Situation” (PSH)</p> <p>Percentage of adult participants entering the project from a “place not meant for habitation”</p>	<p>“CoC APR 2018” Tables 15 and 5a</p>	<p>Number of persons whose “Living Situation” (Table 15) was “place not meant for habitation”</p>	<p>Total Number of Adult Participants (Table 5a row 2)</p>		<ul style="list-style-type: none"> • ≥50%=10 pts • 40%-49%=8 pts • 30%-39%=6 pts • 20%-29%=4 pts • 10%-19%=2 pts • <10%=0 pts • (RRH=NA) 	

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
Question 9b: "Living Situation" (RRH) Percentage of adult participants entering the project from a "place not meant for habitation"	"CoC APR 2018" Tables 15 and 5a	Number of persons whose "Living Situation" (Table 15) was "place not meant for habitation"	Total Number of Adult Participants (Table 5a row 2)		<ul style="list-style-type: none"> • ≥25%=10 pts • 20%-24%=8 pts • 15%-19%=6 pts • 10%-14%=4 pts • 5%-9%=2 pts • <5%=0 pts • (PSH=NA) 	
Sectional Score: Questions 7-9					40 points possible	

Component #3: Project Efficiency

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
Question 10: Bed Utilization Rate Average percentage of beds occupied on the four PIT Count nights reported on the APR	"CoC APR 2018" Table 7b and the most recent "Grants Inventory Worksheet" (GIW)	____=Sum of 4 PIT Counts of "Persons Served" (Table 7b) divided by 4	____ Total # of Project Beds Reported on the most recent GIW (a "2 bedroom unit=2 beds)	_____ %	<ul style="list-style-type: none"> • ≥95%=15pts • 90%-94%=10pts • 85%-89%=5pts • <85%=0 pts 	

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
<p>Question 11a: Reasonable Project Cost (PSH)</p> <p>Average annual cost per bed is computed for tenant-based and project-based PSH projects separately based on the project budgets from the 2018 Project Priority Listing. This annual cost per bed is adjusted to reflect project occupancy/utilization rate (Q10) by dividing the cost per bed by the average bed utilization rate. This adjustment is then compared to the "Average Annual Cost Per Bed" for beds in all similar PSH projects and scored based on how much the cost is below or above the average cost per bed for similar PSH projects.</p> <p>Averages: CoC funded project-based PSH (at 100% occupancy)=\$2915 CoC funded tenant-based PSH (at 100% occupancy)=\$10,121</p>	<p>Grants Inventory Worksheet, the most recent Project Application Budget, and Result of Q10 above.</p>	<p>_____ = Project's annual cost per bed divided by the "Result %" in Q 10 above.</p> <p>Example: The GIW reports Project A, a tenant-based PSH project, has 15 beds. The 2018 Project Priority Listing reports that the project's HUD funding is \$150,000. The annual cost per bed at full occupancy would be \$10,000 per bed (\$150,000/15 beds). However, the project only has 90% average occupancy, so the average annual cost per bed is \$11,111. (\$10,000/.9 = \$11,111)</p>	<p>Average annual cost per bed for similar PSH projects =</p> <p>\$2915 for project-based PSH</p> <p>\$10,121 for tenant-based PSH</p>	<p>Example: \$11,111/\$10121 =109%</p>	<p>Cost is <5% above average=25 pts Cost is 6%-10% above average = 20 pts Cost is 11%-15% above average=15 pts Cost is 16%-20% above average=10 pts Cost is 21%-25% above average = 5 pts Cost is >25% above average=0 pts</p> <p>Example: The project's average annual cost per bed is 9% above the average for all similar projects in the CoC. Per the Scoring Range, the project earns 20 points for Reasonable Project Costs.</p>	

Measurement	Source(s)	Numerator	Denominator	Result (%)	Scoring Range & Points Possible	Score
<p>Question 11b: Reasonable Project Cost (RRH)</p> <p>Cost per permanent housing exit for the project is computed by dividing the total HUD project request, from the 2018 CoC Project Priority Listing, by the number of leavers who exited the project to permanent housing destinations. This cost per PH exit is compared to the average of cost per PH exit for CoC-funded RRH projects (RRH 1 & 3 of Hsg for New Hope and Fresh Start of UMD) computed from the project APRs submitted for the 2018 CoC competition</p> <p>Averages: CoC funded RRH per perm hsg exit = \$5,211</p>	2018 CoC Project Priority Listing, "CoC APR 2018" Tables 23a and 23b	<p>Project's average cost per PH exit. (Computed by dividing the project's HUD funding request, from the 2018 CoC Project Priority Listing, by the number of leavers who exited to PH destinations.)</p> <p>Example: Project B's HUD funding request is \$200,000. Tables 23a and 23b of the CoC APR 2018 show that 30 of 50 RRH participants exited to PH during the reporting period. The project's cost per PH exit is \$6667. ($\\$200,000/30=\\$6666.67$)</p>	<p>Average cost of PH exit in all CoC-funded RRH projects</p> <p><u>\$5,211</u></p>	<p>_____</p> <p>Example: $\\$6667/\\$5,211=127\%$</p>	<p>Cost is <=5% above average=25 pts Cost is 6%-10% above average = 20 pts Cost is 11%-15% above average=15 pts Cost is 16%-20% above average=10 pts Cost is 21%-25% above average = 5 pts Cost is >25% above average=0 pts</p> <p>Example: Project B's cost per PH exit is 127% of the average cost PH exit in all RRH projects in the CoC. The project earns 5 points for Reasonable Project Cost.</p>	
Sectional Score: Questions 10-11					40 points	

Component #4: HMIS

Projects are scored on various HMIS components.

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score
<p>Question 12: HMIS Data Quality 1</p> <p>Projects are scored on the percentage of the 14 data elements (first and last name of the client are not included) that have an Error Rate of less than five percent (5%).</p>	<p>“CoC APR 2018” Tables 6a, 6b, and 6c</p>	<p>Number of Data Elements with “Don’t Know/Refused” and “Missing Data” Percentage <5%</p> <p>_____</p>	<p>14 (total number of Data Elements)</p>	<p>_____ %</p>	<p>100%=10 pts 13/14 (93%)=8 pts 12/14 (86%)=6 pts 11/14 (79%)=4 pts 10/14 (71%)=2 pts <71%=0 pts</p>	
<p>Question 13: HMIS Data Quality 2</p> <p>Projects are scored on the percentage of the 14 data elements (first and last name of the client are not included) that have an Error Rate of more than 10%.</p>	<p>“CoC APR 2018” Tables 6a, 6b, and 6c</p>	<p>Number of Data Elements with “Don’t Know/Refused” and “Missing Data” Percentage >10%</p> <p>_____</p>	<p>14</p>	<p>_____ %</p>	<p>0%=10 pts 1/14 (7%)=8 pts 2/14 (14%)=6 pts 3/14 (21%)=4 pts 4/14 (29%)=2 pts >4/14=0 pts</p>	
<p>Question 14a: Timeliness of HMIS Data Entry</p> <p>Projects are scored on the timeliness of data entry into the HMIS at project entry and project exit</p>	<p>“CoC APR 2018” Table 6e</p>	<p>Number of project participants who had project entry and project exit records entered 10 or less days after entry or exit</p> <p>_____</p>	<p>Sum of all participant entries in both columns of Table 6e</p> <p>_____</p>	<p>_____ %</p>	<p>>50%=10 pts 40%-49%=8 pts 30%-39%=6 pts 20%-29%=4 pts 10%-19% =2 pts <10%=0 pts</p>	
<p>Question 14b: Timeliness of HMIS Data Entry Bonus</p> <p>Projects are awarded bonus points if the percentage of project entry and project exit records entered into the HMIS within 0-3 days is 50% or more of the total number of entry and exit records.</p>	<p>“CoC APR 2018” Table 6e, “Time for Record Entry”</p>	<p>Number of project participants who had project entry and project exit records entered within 0-3 days</p> <p>_____</p>	<p>Sum of all participant entries in both columns of Table 6e</p> <p>_____</p>	<p>_____ %</p>	<p>>50% = 5 pts</p>	

Measurement	Source(s)	Numerator	Denominator	Result	Scoring Range & Points Possible	Score
Sectional Score: Questions 12-14b					30 points possible (35 points w. bonus)	

Component #5: Housing First

Projects are scored on how well Project Policies and Procedures document that the project has adopted recommended best practice standards of the Housing First model. In order to score this section, organizations would be required to submit Policies and Procedures and any client assessments associated with the applicable project(s).

Measurement & Source: Project Policies & Procedures & Project Client Assessments	Scoring Range & Points Possible	Score
Project Access & Entrance		
Question 15: Low Barrier Project Do the policies & procedures document that admission to the project is not contingent on pre-requisites such as abstinence from substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, or other unnecessary conditions unless required by law (e.g. sex offender requirements) or funding source?	Yes = 2 pts No = 0 pts	
Question 16: Access Regardless of Sexual Orientation, Gender Identity, or Marital Status Do the policies and procedures document that the project provides Equal Access in accordance with the 2012 and 2016 Equal Access Rules, meaning that access is provided for person regardless of one's sexual orientation or marital status, and in accordance with one's gender identity?	Yes = 2 pts No = 0 pts	
Question 17: Admission Process is Expedited with Speed & Efficiency Do the policies and procedures document that the project has expedited admission processes, to the greatest extent possible, including assistance with obtaining documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever possible?	Yes = 1 pt No = 0 pts	
Question 18: Intake Processes are Person-centered and Flexible Do the policies and procedures document that intake and assessment procedures are focused on the applicant's strengths, needs, and preferences?	Yes = 2 pts No = 0 pts	
Question 19: Assessments Are assessments focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as the household is enrolled in the project?	Yes = 2 pts No = 0 pts	
Question 20: Coordinated Entry Participation Do the policies and procedures document that the project actively participates in the CoC's Coordinated Entry processes?	Yes = 2 pts No = 0 pts	

Measurement & Source: Project Policies & Procedures & Project Client Assessments	Scoring Range & Points Possible	Score
<p>Question 21: Coordinated Entry Referrals Do the policies and procedures document that the project uses the CoC’s Coordinated Entry processes to ensure that households that can no longer be served by the project have access to other housing and services as desired, and do not become disconnected from services and housing involuntarily?</p>	<p>Yes = 2 pts No = 0 pts</p>	
Leases & Tenancy		
<p>Question 22: Housing Unit Choice In project-based settings, do the policies and procedures indicate that participants are offered a choice of units within a particular building, or within the portfolio of single site properties? In projects that use shared housing, do the policies and procedures indicate that participants are offered a choice of roommates, as available and practical? (If the Q is not applicable, project receives full credit.)</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 23: Housing Location & Type Choice Do the policies and procedures document that a participant has, at a minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and practical.</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 24: Housing Support Do the policies and procedures document that property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants?</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 25: Tenancy Are participants only terminated from the project for violations in the lease or occupancy agreement, as applicable?</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 26: Housing Appeals Are clear eviction appeal processes and due process provided for all participants?</p>	<p>Yes = 2 pts No = 0 pts</p>	
Services		
<p>Question 27: Participant Choice Do the policies and procedures indicate that the project promotes participant choice in services? Are the services offered housing focused and community-based, as much as possible?</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 28: Services Availability Do the policies and procedures indicate that service connections are permanently available and accessible for participants in PSH projects? Do the policies and procedures indicate that Rapid Rehousing projects offer services for, at a minimum, up to six months after rental assistance ends?</p>	<p>Yes = 2 pts No = 0 pts</p>	
<p>Question 29: Substance Use Do the policies and procedures indicate that substance use is not a reason for termination? Are the occupancy agreements/leases free of conditions around substance use or participation in services?</p>	<p>Yes = 1 pt No = 0 pts</p>	

Measurement & Source: Project Policies & Procedures & Project Client Assessments	Scoring Range & Points Possible	Score
Question 30: Participant Rights Are the policies and procedures centered on participants’ rights? Are the project’s rules and regulations designed to support safe and stable communities that do not interfere with a participant’s life in the community? Do participants have access to the project, i.e. their unit, at all hours?	Yes = 2 pts No = 0 pts	
Housing First Bonus (optional)		
Question 31: Housing First Standards Self-Assessment Projects are awarded bonus points for submitting a completed “Housing First Standards (Self) Assessment” by the stated deadline. The submission must document that at least three people have been involved in completing the Self-Assessment of the organization’s project(s). A cover letter on organizational letterhead signed and dated by both the organization’s Executive Director and Board Chair must accompany the submission of the Housing First Standards (Self) Assessment.	10 points	
Section TOTAL	30 Points Possible (40 pts w. Hsg 1 st Assessment)	

Score Summary Chart

Using the chart below, input the points scored from the different components, as calculated. This chart will provide an at-a-glance overview of the project’s score.

Project Name:		
	Max Points Possible	Points Scored
Component #1: Performance Measures (Q1-Q6)	RRH=120, PSH=100	
Component #2: Serving High Need Populations (Q7-Q9)	40	
Component #3: Project Efficiency (Q10-Q11)	40	
Component #4: HMIS Participation (Q12-Q14)	30	
Component #5: Housing First Orientation (Q15-Q30)	30	
TOTAL (Questions 1-30)	RRH=260 PSH=240	
Total as Percentage (Rapid Rehousing Project)	=(Points Scored/260) *100	%
Total as Percentage (Permanent Supportive Housing Project)	=(Points Scored/240) *100	%