



DURHAM HOMELESS SERVICES ADVISORY COMMITTEE

Agenda

August 28, 2019

3:00 PM – 4:30 PM



Goals:

- ▶ Finish the job of ending chronic homelessness
- ▶ Prevent and end Veterans homelessness
- ▶ Prevent and end homelessness for families, youth, and children
- ▶ Set a path to ending all types of homelessness

AGENDA ITEM	DETAILS	TIME
1. Call to Order/ Welcome New Members	Presenter: <i>Chair</i>	5 Minutes
1. Minutes Review & Approval	Presenter: <i>Chair</i> Supporting Documents: <i>June 3, 2019 Full CoC Special Meeting Minutes, June 6, 2019 Full CoC Special Meeting Minutes, July 31, 2019 HSAC Special Meeting Minutes</i> Formal Approval Needed: Yes	5 Minutes
2. Public Comment Period	Presenter: <i>Chair</i>	8 Minutes
3. 2019-2020 HSAC Schedule Review and Approval	Presenter: <i>Chair</i> Supporting Documents: <i>Draft 2019-2020 HSAC and HSAC Executive Committee Meeting Schedules</i> Formal Approval Needed: Yes	4 Minutes
4. HSAC Officer Transition and Election of Secretary	Presenter: <i>Chair</i> Background: <i>Per the Interlocal Agreement between the City of Durham and Durham County which governs the Homeless Services Advisory Committee, election and installation of new officers occurs annually. The previous year’s Co-Chair is nominated as the incoming Chair and the previous Secretary is nominated as the incoming Co-Chair. As per the Interlocal Agreement, the HSAC “shall endeavor to elect officers that represent the diversity of the Committee and both the public and private sectors”.</i> Formal Approval Needed: Yes	20 Minutes
5. Approval of Complaint and Grievance Policy	Presenter: <i>Staff</i> Formal Approval Needed: Yes Supporting Documents: <i>Draft Client Complaint and Grievance Policy V3, Template Policy – Housing for New Hope Draft Grievances and Appeals Policy, Changes to HNH Grievances and Appeals Policy to Create a Template Policy for the Draft CoC Complaint and Grievance Policy</i>	8 Minutes

6. Discussion of Proposed Restructure of CoC and CoC Governance	<p>Presenter: <i>Staff</i></p> <p>Formal Approval Needed: Discussion Only</p> <p>Supporting Documents: <i>7-30 Draft Revised CoC Governance Charter, CoC Governance Restructure Proposed Charter Changes July 2019 Presentation</i></p>	20 Minutes
7. Update Regarding CoC Street Outreach and SOAR Capacity and Review of ESG Funding Priorities	<p>Presenter: <i>Russell Pierce, Executive Director, Housing for New Hope</i></p> <p>Formal Approval Needed: Informational Only</p> <p>Supporting Documents: <i>2019 Funding Priorities for State ESG Funding</i></p>	15 Minutes
8. Review of Conflict of Interest Policy and Statement	<p>Presenter: <i>Chair and Staff</i></p> <p>Background: <i>The HSAC and its members are held to two policies regarding conflicts of interest in HSAC discussion and decisions: 1) The Conflict of Interest policy for the HSAC as written in the 2012 City of Durham and County of Durham Interlocal Agreement Regarding Homeless Services and the Homeless Services Advisory Committee, and 2) 24 CFR §578.95 of the 2012 Continuum of Care Program Interim Rule</i></p> <p>Formal Approval Needed: Informational Only</p> <p>Supporting Documents: <i>HSAC Member Conflict of Interest Statement, 24 CFR §578.95 of the 2012 Continuum of Care Program Interim Rule</i></p>	10 Minutes
REMINDERS:	<p>Upcoming meetings:</p> <p>Special Meeting Wednesday September 11, 2019, 3:00 PM</p> <p>Wednesday September 25, 2019, 3:00 PM</p>	