

City of Durham
Emergency Solutions Grants
Revised Scoring Rubric for COVID-19 ESG Allocation

Threshold Questions

1. Is the application from an eligible organization?
2. Is the application for an eligible ESG activity?

Applications received from organizations that are not eligible to apply or for ineligible activities will not be considered.

Priority

1. Does the project address a priority activity for the Durham CoC's use of the COVID-19 ESG funds?

Highest priority activity = 25 points

2nd highest priority activity = 20 points

3rd highest priority activity = 15 points

Eligible activity, but not a priority = 10 points

Project Score: _____

Need

2. If the organization had to use operating reserves (liquid unrestricted assets) to fund the activity, based on the current annual budget and the organizational balance sheet as of April 30, 2020, how many months of operating reserves would the organization still have on hand?

6 months or less of operating reserves = 30 points

6.01 to 7.00 months of operating reserves = 25 pts

7.01 to 8.00 months of " " = 20 pts

8.01 to 9.00 months of " " = 15 pts

9.01 to 10.00 months of " " = 10 pts

10.01 to 11.00 months of " " = 5 pts

More than 11 months of " " = 0 pts

Project Score: _____

Population Served

3. What percentage of the people to be served or being served by the project are "of particular concern during the pandemic" because they are at high risk of contracting the virus, etc.?

50% or more = 15 points

1 less point for every three percent or fraction thereof reduction in the estimate of the percentage of those being served who are "of particular concern during the pandemic." (Points

may be deducted if the explanations for how the estimate was developed appear to have little or no relationship(s) to the numbers of people currently experiencing homelessness in Durham and/or the percentage and/or number of people experiencing homelessness who are “of particular concern during the pandemic.)

Project Score: _____

4. What is the per household cost for the activity?

Full credit of 15 (fifteen) points will be awarded to applications that provide reasonable cost estimates in comparison to known costs of existing projects and/or in comparison to other projects applying for the same activity. Cost estimates are derived by dividing the total cost of the project by the anticipated number of households participating in the project. Applications that appear to inflate the number of households to be served to reduce the per household cost will have points deducted, at the discretion of the scorers.

Project Score: _____

Organizational Capacity

5. How many years of experience does the organization have in operating a project like the one being proposed?

4 or more years = 5 pts

3 years = 3 pts

2 years = 1 pt.

Less than two years = 0 pts.

Project Score: _____

6. Does the organization appear to have the capacity needed to implement the project?

“I am fully confident that the organization can implement the project successfully.” = 10 pts

“I think that the organization can implement the project.” = 8 pts

“I believe that the organization can implement the project but have some doubts.” = 6 pts

“The organization may be able to implement the project, but I do not believe it can.” = 4 pts

“I have no confidence that the organization can implement the project, but it may.” = 2 pts

“The organization does not have the capacity to implement the project.” = 0 pts

Project Score: _____

(Applications that do not average at least a “3” on this question, without rounding, will not be awarded funds.)

Total Score (Q1-Q6) _____

Distribution of funds:

1. The highest scoring project application will be awarded funds whether the project addresses the CoC's highest priority or another CoC priority or not.
2. After the highest scoring project application is awarded funds, if that project does not address the CoC's highest priority, the highest scoring application that does address the CoC's highest priority will be awarded funds.
3. Following this, funds will be awarded to the highest scoring application that addresses the CoC's second priority, unless that application was the highest overall. In that case, the next project awarded funds will be the highest scoring application that addresses the CoC's third priority.
4. Distribution of funds will continue in this manner until all funds are distributed.
5. Funds will be distributed in such a way as to ensure that the largest plurality of funds are distributed to one or more projects that address the CoC's highest priority.

Appeals:

Any applicant who wishes to appeal or protest a funding recommendation for the use of these funds must file an appeal/protest with seven (7) business days from the announcement of funding recommendations, in accordance with City of Durham Policy FP 113-1. The appeal/protest shall be in writing, set forth the applicant's understanding of the basis for the funding recommendation, and the specific facts, circumstances, and grounds that demonstrate that the proposed funding recommendations would be unlawful or unfair to the detriment of the applicant/protestor. The appeal/protest must contain a statement that the information contained in it is true to the best of the knowledge and belief of the individual who signs the appeal/protest. The organization's Executive Director or Board Chair must sign the appeal/protest. City of Durham Policy FP 113-1 Section IV. Para. D "City Handling of Protest" will be followed to process any appeal/protest.